

REGULATORY SUBMISSIONS

MID-YEAR REMINDERS



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MID-YEAR REMINDERS

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REGULATORY SUBMISSION REMINDER

REGULATION	SUBMISSION	FREQUENCY	SUBMISSION DATE
NYS DEC Annual Emission Statement	2016 Emission Statement	Annual	April 15
NJDEP Annual Emission Statement Reporting	2016 Emission Statement	Annual	May 15 June 15 if e-submission
US DOT PHMSA Hazardous Materials Transportation; Registration and Fee Assessment Program	Hazardous Material Registration	Annual	July 1
Emergency Planning and Community Right-to-Know (EPCRA) Section 313	Toxics Release Inventory Report	Annual	July 1
NJDEP Pollution and Right to Know Programs	New Jersey Release and Pollution Prevention Report (RPPR) Form DEQ-114	Annual	July 1
NJDEP Pollution Prevention and Right to Know Programs	New Jersey Pollution Prevention Plan Summary (P2 Plan) Form DEP-113	Every 5 years	July 1
NJDEP Regulated Medical Waste Generator Registration Program	Medical Waste Generator Registration	Annual	July 21
NJDEP Bureau of Air Quality	Semi-Annual Compliance Certification Report	Biannual	July 30

NYS Department of Environmental Conservation – Annual Emission Statement

A facility is required to report actual emissions for each contaminant listed on its Title V operating permit. Emission statements shall be postmarked on or before April 15th or [electronically](#) entered and submitted to the department each year. Emission statements shall report actual annual emissions generated from the facility during the previous calendar year. The regulatory requirements can be found [HERE](#).

NJ Emission Statement Program – Annual Emission Statement

The Emission Statement rule (N.J.A.C. 7:27-21) establishes requirements for the annual reporting of air contaminant emissions from stationary sources. The New Jersey Department of Environmental Protection (NJDEP) requires emission data from all facilities that emit or have the 'Potential to Emit' greater than or equal to the following thresholds:

- 5 tons per year of Pb
- 10 tons per year of VOC
- 25 tons per year of NO_x
- 100 tons per year of any of the following - CO, NH₃, PM_{2.5}, PM₁₀, SO₂, or TSP

A facility's Potential to Emit is determined by totaling the following for each air contaminant:

- All allowable emissions from permitted sources
- The emissions from all non-permitted sources operating at maximum capacity and assuming that the source operates for 8,760 hours per year; and
- All maximum fugitive emissions.

There is no new reporting requirements from last year to this year.

Facilities are required to complete and submit their 2016 Emission Statement by May 15, 2017. All emission statements must be submitted to NJDEP using this latest version of RADIUS (Version 4.0). This version can be downloaded from the Bureau of Air Permits webpage (<http://www.nj.gov/dep/aqpp/>).

The Emission Statement Program is once again granting an automatic one (1) month extension without an approved extension request for emission statements submitted through the NJDEP Online Service Portal. This means that any emission statement submitted through the NJDEP Online Service Portal will have until June 15, 2017 to submit the 2016 emission statement to NJDEP. For facilities submitting their 2016 emission statement through the USPS/courier services, the due date for the 2016 emission statement is still May 15, 2017. This means that for a facility submitting via the US Postal Service to receive the one (1) month extension, an extension request must be submitted to NJDEP by April 1, 2017 pursuant N.J.A.C. 7:27-21.9.

Learn more about the [**NJ Emission Statement Program**](#)

US DOT Hazardous Material Registration

All shippers and transporters of specified categories of hazardous materials must submit an annual registration statement and payment before July 1 or before engaging in any activities requiring registration. This DOT certificate and registration number must be on record prior to shipment or transport of hazardous materials. 2017-2018 Registration Year begins on July 1, 2017. PHMSA service will accept registrations in early May.

Registration can be submitted via the internet [HERE](#)

Learn more about [US DOT Hazardous Material Transportation Registration and Fee Assessment Program](#)

Learn more about the [Pipeline and Hazardous Materials Safety Program \(PHMSA\)](#)

US EPA Toxic Chemical Release Inventory (TRI) – EPCRA Section 313

The TRI Program tracks the management of certain toxic chemicals that may pose a threat to human health and the environment. U.S. facilities in different industry sectors must report annually how much of each chemical is released to the environment and/or managed through recycling, energy recovery and treatment. A "release" of a chemical means that it is emitted to the air or water, or placed in some type of land disposal. The information submitted by facilities is compiled in the Toxics Release Inventory. TRI helps support informed decision-making by industry, government, non-governmental organizations and the public. Section 313 requires to file TRI reports to be filed by facilities which meet all of the following criteria:

- The facility has ten or more full-time employee equivalents (i.e. a total of 20,000 hours or greater);
- The facility is included in a North American Industry Classification System (NAICS) code listed in 40 CFR 372.23; and
- The facility manufactures (defined to include importing), processes, or otherwise uses an EPCRA Section 313 chemical in quantities greater than the established threshold in the course of one calendar year.

The deadline for submission of 2017 Toxics Release Inventory report is July 1, 2018.

NEW for 2017 TRI Reporting Year

- **New 2017 TRI Chemical** – The EPA has added 1-bromopropane to the list of TRI reportable chemicals. The final rule will apply to the 2017 reporting year (reports due on July 1, 2017).

NOTICE for 2018 TRI Reporting Year

- **New 2018 TRI Chemical** – EPA finalized a rule adding a hexabromocyclododecane (HBCD) category to the Toxics Release Inventory (TRI) list of reportable chemicals with a 100-pound reporting threshold. HBCD is a brominated flame retardant found in the environment, in wildlife, and in humans. This final rule became effective November 30, 2016 and will apply for the reporting year beginning January 1, 2017 (reports due July 1, 2018) and for reporting years that follow.

Learn more about the [Toxics Chemical Release Inventory \(TRI\) Program](#)

Learn more about the [TRI Reporting Forms and Instructions](#)

Learn more about the [addition of 1-Bromopropane](#) for RY2017 and the [addition of Hexabromocyclododecane](#) for RY2018

NJDEP Release and Pollution Prevention Report (RPPR)

An employer who is subject to the reporting requirements of EPCRA Section 313 (TRI Reporting), or other criteria established by the Department in accordance with the Administrative Procedures Act, shall submit to the Department a Release and Pollution Prevention Report (RPPR) by July 1 of the year following the reporting year.

The RPPR is used to collect information for the NJDEP Community Right to Know and Pollution Prevention programs. The RPPR gathers data on toxic chemical throughput, multi-media environmental releases, on-site waste management, and off-site transfers, collectively known as materials accounting. Pollution prevention progress information is also reported on the RPPR. The New Jersey reporting requirements for the RPPR are closely linked to the requirements for the federal Toxic Chemicals Release Inventory (TRI) pursuant to EPCRA Section 313. The RPPR must be submitted electronically through the NJDEP Online Portal.

The deadline for submitting the 2016 Release and Pollution Prevention Report is July 1, 2017.

Learn more about [NJDEP Pollution Prevention and Right-to-Know Programs](#)

Learn more about [RPPR Form DEQ 114](#)

NJDEP Pollution Prevention Plan (P2 Plan) Summary

Any industrial facility in New Jersey required to submit at least one Toxic Release Inventory (TRI) report to the United States Environmental Protection Agency (USEPA) under Section 313 of the federal Emergency Planning and Community Right to Know Act of 1986 (EPCRA) and a Release and Pollution Prevention Report (RPPR) under the New Jersey Worker and Community Right to Know Act for the same chemical in two consecutive years is covered under the New Jersey Pollution Prevention Act and regulations as long as the reported chemical remains at or above TRI activity thresholds.

Covered facilities must prepare a five-year Pollution Prevention (P2) Plan and submit a P2 Plan Summary by July 1 once they become covered (the second year they submit an RPPR for the same chemical). The full P2 Plan is not required to be submitted to the New Jersey Department of Environmental Protection (NJDEP). The P2 Plan remains on site at the facility and is subject to inspection by NJDEP. In the years following the preparation of the Plan and Plan Summary, an RPPR containing a P2 Progress Report (the P2 115 or Sections C and D) must be submitted to the NJDEP by July 1.

Both the P2 Plan Summary and the full P2 Plan must be completely revised every five years.

Learn more about [NJ P2 Summary Form DEP-113](#)

[Pollution Prevention and Community Right-to-Know Guidance Documents](#)

NJDEP Regulated Medical Waste (RMW)

The New Jersey medical waste regulations require all medical waste generators, transporters, intermediate handlers and destination facilities to track RMW, no matter how small the amount generated. All generators of RMW must complete and submit an annual registration for the period from July 22 (previous year) through July 21 (current year) with fees payable by August 20 the current year.

Learn more about [NJ Medical Waste Generator Registration Program Information](#)

View [NJ Guidance for Regulated Medical Waste](#)

Semi-Annual Compliance Certification (Six Month Deviation Report)

All major (Title V) facilities with an approved Operating Permit are required to submit the New Jersey Department of Environmental Protection (NJDEP) and the U.S. Environmental Protection Agency (USEPA) semi-annual compliance certifications that accurately represent the operating conditions of the facility.

The Semi-Annual Compliance Certification Reports are to be submitted to the Department twice a year, on January 30 for the six month period ending December 31, and on July 30 for the six month period ending June 30. Failure to use the required form may result in enforcement action for failure to comply with the requirement to submit the Annual Compliance Certification and failure to submit Six Month Deviation Report

Learn more about the [New Jersey Semi-Annual Compliance Certification Process](#)

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